

INSTRUCTIONS FOR PARTICIPATING IN THE WINTER/SPRING 2012 COMMUNICABLE DISEASE COURSE

Course Instructions

“Introduction to Communicable Disease Surveillance and Investigation in North Carolina”

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- Modules 1-3 involve viewing the DVDs, the online N.C. Communicable Disease Manual, *The Red Book, Control of Communicable Diseases Manual, 19th edition*, and other web-linked activities
 - Module 4 consists of regional trainings TBA that will occur during the course of FY 2012-2013 and 2013-2014.
 - Module 5 consists of participation in the annual CD Conference in 2013.
1. Register for the Winter/Spring 2012 CD Course by going to the online NC CD Manual. Complete the registration process. Click on to the CD course button in the Table of Contents,
<http://epi.publichealth.nc.gov/cd/lhds/manuals/cd/toc.html>
 2. After registering, you will need to complete the pre-test BEFORE accessing the course materials. This is a 1 hour, open book test, completed in SurveyMonkey®. You are not expected to know all of the answers, so give it your best shot! You will see these questions again during the course!
 3. The pre-test link is posted after the registration link.
 4. Now you are ready to start the course!
 5. Go online to the N.C. DPH Communicable Disease Manual - Table of Contents page. <http://epi.publichealth.nc.gov/cd/lhds/manuals/cd/toc.html>
 6. Click on the title “Communicable Disease Course”.
 7. Select “Winter/Spring CD Course”.
 8. Click and read through the Welcome, About the Course, FAQ’s, Technical Requirements and the Instructions form the course coordinator.

9. Test one of the DVDs in your computer.
10. Click on “Course Content”. Each Module of the DVD is made up of several units.
11. Click on the title of the unit and review the unit instructions. Each unit has “Unit Instructions”, and each unit has a mini quiz called “Test Your Knowledge”.
12. Note: I found it helpful to print these out to use as a check off sheet as I progressed through the course. I also used them to write down any questions so I could call or email the Subject Matter Expert (SME) for each of the units. There are usually 2-3 readings per unit plus an activity in addition to listening to the DVD per unit. Whatever you do, don’t short yourself by skipping the CDC interactive segment for all the Viral Hepatitides. This is fun! I found completing the activities as they are laid out in the instructions makes it easier to complete the “knowledge checks” at the end of each unit.
13. Click on the SurveyMonkey® link from each set of unit instructions to take the “knowledge check” before moving on to the next unit.
14. Alternative option: If you learn better by reading than listening, then the same information contained in the DVDs can be obtained by viewing the PowerPoint slides and reading the script that accompanies each slide. Go to the section in the online CD Manual under the “Communicable Disease Course” that reads “Course PowerPoint Presentations and Scripts”, click on this line and you will find a PowerPoint that correlates to each unit recorded on the DVD. You can also print any slide you think might be helpful to your work.
15. Enrollment for the Winter/Spring 2013 CD Course will run through January 31, 2013. You should plan to complete Modules 1-3 **no later than June 14, 2013**. The course will not be available in this version after this date. It is estimated that Modules 1-3 will take 38 hours to complete. Thirty-eight (38) nursing contact hours are awarded for completion of Modules 1-3. Continuing education credit for Modules 4 and 5 will be awarded separately.
16. There is a Post-Test as well. A score of 80 is required to pass the test. Please contact Phyllis.rocco@dhhs.nc.gov when you have completed the course and are ready for the Post-Test.
17. Continuing education credits for Modules 1-3 will be issued as contact hours after completion of the post-test and course evaluation. Certificates of completion will be issued after completion of all 5 modules.

Continuing education credit will be provided through the Public Health Nursing and Professional Development (PHNPD) Unit in the Department of Health and Human Services.

PHNPD is an approved provider of continuing nursing education by the North Carolina Nurses Association, an accredited approver by the American Nurses Credentialing Center's Commission on Accreditation.